



# City of San Antonio

## Agenda Memorandum

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**Agenda Item Number:** 2

**Agenda Date:** October 18, 2023

**In Control:** Governance Committee Meeting

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**DEPARTMENT:** City Attorney's Office

**DEPARTMENT HEAD:** Andy Segovia, City Attorney

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Briefing and possible action on the rules and procedures for the Council Consideration Request process of scheduling and consideration of items at City Council and committee meetings.

**SUMMARY:**

The City Attorney's Office will present the Governance Committee with a restatement of the rules and procedures for the Council Consideration Request process of scheduling and consideration of items at City Council and committee meetings.

**BACKGROUND INFORMATION:**

The City Charter gives the City of San Antonio City Council the power to create their own rules including those related to the scheduling and consideration of items at City Council and committee meetings. Previously City Council passed and approved Resolution No. 2003-24-26 on June 12, 2003 adopting certain rules and procedures for the scheduling and consideration of items at City Council and Council Committee meetings, and Resolution No. 2007-01-11-0054 passed and approved on January 11, 2007 amending the rules and procedures.

**ISSUE:**

The City Council desires to update and restate the rules and procedures for scheduling the consideration of items at City Council and Council Committee meetings through the submission to the City Clerk of a Council Consideration Request (CCR) memorandum. The City Council may adopt an ordinance restating the rules and procedures for submitting and considering a CCR.

**FISCAL IMPACT:**

None at this time.

**ALTERNATIVES:**

Leave current ordinance in place.

**RECOMMENDATION:**

Governance consider the proposed new process for potential consideration by full council.